

**NORELIUS COMMUNITY LIBRARY
BOARD OF TRUSTEES REGULAR MEETING
December 17th, 2024**

Minutes

Call Meeting to Order by VP S. Kennedy

**Roll Call – S. Velasquez (ab) S. Kennedy, L. Peterson, J. Hough, B. Bruce,
K. Segebart (Ab), Vacancy, Director Walley**

I. Agenda Approved. moved by Bill B and seconded by Jeri H

II. New Business:

A. Tuckpoint/Restoration Project RFP-Bids

Moved by Bill B, seconded by Jeri H and carried.

The Library Board's recommendation is that the city support their building engineer's recommendation for this project.

- The Trustee's major concern is the price disparity between the bids. There is not a structural engineer's recommendation. The board does not feel qualified or competent to make a decision regarding these bids. Therefore, the Library Board refers this decision to the city council. If the city council determines the contract needs to be awarded tonight without professional engineering review, the board feels that the McGill Restoration bid seems more complete.

III. Minutes of Previous Meeting- 11-26-24 moved by Larry, seconded by Bill

IV. Public Forum (Limit 5 Minutes) 2 guests without comments

V. Trustee Training- Approval and Monitoring the Budget attachment in Member packets

VI. Correspondence-Thank You Notes-

Board Trustees-Kristi Bock & Michael Phipps

Barbara Broderson/Craig & Rita Broderson/Cheryl Broderson & Basant Patnaik

VII. Approve Bills- Signature Page completed

VIII. Director's Report – Director Walley

- A. Due to moving the board meeting up a week, the program guide is awaiting final review
- B. Interviewing for library assistant position
- C. Custodian is leaving
- D. Christmas closure December 24-25

V. Unfinished Business:

- A. Garden Railing Update — damaged rail removed, cones in place side 12/4/24. The city will absorb the cost of repairs but no timeframe and non-answer as to who will do the repairs. The board requests that the city send a plan.

- B. Carnegie Library Windows- Carroll Glass Estimate of \$2,866.55 Moved by Bill and seconded by Jeri to approve the bid to repair air leaks.
 - C. Roof Leak-Elevate Roofing indicated the leak was on the arranged portion of the roof and will be covered by Firestone, the manufactured of roof membrane.
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- 1. Monthly Reports approved. moved by Larry and seconded by Bill.
 - 2. Library Accounts
 - 3. Monthly Library Report - Circulation & Acquisitions/Collection

Committee Reports

- a) Book & Policy (Kennedy, Segebart, Hough)
- b) Finance (Bruce, Kennedy, _____)
is gathering data and discussing the merits of quality or Quantity in the library's services.
- c) Technology (Bruce, Segebart, _____)
- d) Facilities (Peterson, Hough, _____)
- e) Public Relations (Peterson, Hough, Kennedy)

Adjourned — moved by Larry, seconded by Bill

Next Board Meeting: January 28th, 2025 @ 5:15 pm Fireside Room