

**NORELIUS COMMUNITY LIBRARY  
BOARD OF TRUSTEES SPECIAL MEETING  
OCTOBER 11, 2023**

**Library Mission Statement:**

***The Norelius Community Library provides a center where residents in our diverse community may obtain information, resources, education, and recreation through a full range of library services.***

**MINUTES**

**Call Meeting to Order-**

**Roll Call – Members present: Velasquez, Phipps, Bock, Peterson, Hough, Bruce, Director Walley**

**I. No additions to the agenda/Agenda Approved**

**II. Replacement Server bid(s)**

General discussion concerning the bidding process:

- RFP-Director Walley announced the RFP process and need for a replacement server in Director's report at City Council meeting on 10/3/23. No verbal concerns voiced by city council members
- Bid(s)
- IT services estimates-Rod Bradley
- CSI Bid-Single source
- Software purchases through Tech Soup at discounted prices
- Capital Improvement Funds for expenditures on full project

Motion: Kristi Bock motioned the Library Board accept the CSI bid at \$22,626.60. Motion 2<sup>nd</sup> by Michael Phipps. Motion carried with all in favor.

Motion: Kristi Bock motioned the Library Board accept the estimate from Rod Bradley for IT services on this end of the project for \$1200. Motion 2<sup>nd</sup> by Michael Phipps. Motion carried with all in favor.

Motion: Kristi Bock motioned the Library Board accept the Microsoft licensing from TechSoup Of \$540.00 and Microsoft Windows 11 Pro \$240. Motion 2<sup>nd</sup> by Michael Phipps. Motion carried with all in favor.

The Library Board anticipates that the entire cost of the Server Project of \$22,606 be paid for with the Library Capital Improvement Fund.

- III. Motion to Adjourn made by Bill Bruce, Motion 2<sup>nd</sup> by Michael Phipps (?)  
Motioned carried with all in favor.**

**Next regularly scheduled board meeting October 24<sup>th</sup>, 2023 @ 5:15 pm**