

NORELIUS COMMUNITY LIBRARY  
BOARD OF TRUSTEES REGULAR MEETING  
August 26, 2021

MINUTES

Call Meeting to Order-

Roll Call –Peterson, Bergamo, Velasquez, Zupp, Bock, Director Walley

- I. Additions to the Agenda/Agenda Approval
- II. Approve Minutes of Previous Meeting- *Minutes approved*
- III. Guests: Mayor Soseman, Denison Library Friends
- IV. Correspondence- *NONE*
- V. Approve Bills- *all members present signed the bills sheet.*
- VI. Director's Report –
  - *Monica has attended multiple meetings throughout the month, including council meetings and elementary partnership management meetings.*
  - *The kindergarten class will be visiting the library in six sessions in Sept. & Oct. then throughout the school year as determined between the teacher and the library staff.*
  - *Pam Kate, a local author, spoke of her book on her adoption story. There were fifteen attendees.*
  - *Market in the park had about 125 attendees; the library-sponsored the movie.*
  - *Remembering the Fallen display will be set up September 3rd - September 20th in collaboration with the Veterans office.*
  - *There will be a 9/11 ceremony, multiple speakers have been invited at 10 am.*
  - *Author Linda McCann will be visiting on September 27<sup>th</sup> speaking on her book Civilian Conservation Camps.*
  - *Preschool Outreach will start in September in addition to bilingual story times and family story times.*
  - *Meeting room usage has been increasing.*
  - *On September 1st, the library will prepare to go fine-free. A press release will be sent to the newspaper. Facebook feed also encouraged. Discussion of library staff calling vs. mailing notifications of fine forgiveness.*
  - *National library card month is September, free library cards replacements will be provided throughout the month.*
- VII. Unfinished Business
  - A. Upgrades/beautification of grounds project
    - Friends/Library/Library Board Trustee
      - *Visited Carroll Library to view ideas; after brainstorming, they believe the size should be roughly the addition would be 250 x 300. Would like to see better*

*access and parking to be added. Also, incorporate an outdoor area to hold kid events and an operating coffee stand with only coffee and pastries. Conversation center with a monthly topic. Next step, talking to the engineer to discuss plans and creating a design. Looking for potential sponsors for funding. Zupp motions to support the friends of the library to seek professional engineer services to begin the design. Second Bergamo – All in favor*

**B. Library Board Members**

- *Will be assigning a new board trustee*

**C. Policy Review:**

Meeting Room Policy-Contract

- *Changes have been discussed and suggested*

Operations Policy

- *Changes have been discussed and suggested*

**VIII. New Business: NONE**

**VIV Monthly Reports**

A. Library Accounts-

- a. *Members reviewed materials and there were no special comments or concerns*

B. Monthly Library Report - Circulation & Acquisitions/Collection

- a. *Updates need to made*

C. Denison Library Friends Report

- a. *Spoke about library addition*

**IX. Committee Reports**

A. Committee Reassignments-Incoming President-Larry Peterson

1. Book & Policy (Bergamo, ? , Bock)

2. Finance (Bock, Gonzalez, Zupp)

3. Technology (Gonzalez, Velasquez, Zupp)

4. Facilities (Bergamo, Bock, ?)

5. Public Relations (Bergamo, Velasquez, Zupp)

*-Bergamo received good remarks about library employees*

**Next Board Meeting**

**September 23, 2021**

**Adjourn** Zupp, Bock Seconds.