

NORELIUS COMMUNITY LIBRARY  
BOARD OF TRUSTEES REGULAR MEETING  
September 23, 2021

MINUTES

Call Meeting to Order-

Roll Call –Peterson, Bergamo, Velasquez, Zupp, Skoog,  
Director Walley

I. Additions to the Agenda/Agenda Approval

JZ moves to approve agenda, SV seconds – All approved

II. Approve Minutes of Previous Meeting-

JZ moves to approve agenda, SV seconds -All approved

III. Guests: Mayor Soseman, Denison Library Friends

IV. Correspondence- None

V. Approve Bills- *all members present signed the bills sheet.*

VI. Director's Report –

- Has attended monthly meetings, city council, staff meetings, and management meetings
- Iowa Library Conference will be on Oct. 6th- 8th; three members will be attending
- Staff development on Oct. 11th
- *Adult Programming:*
  - Remember the Fallen held on Sept. 11th
    - Great turn out and press information
    - Over 333 signatures of guest
  - Coloring Calm- was held on Sept. 21st
  - Linda McCann Sept. 27th @ 6:30 pm
- *Children's programming:*
  - *Children Librarian is visiting classrooms for storytime*
  - "Pumpkins-More than Just Carving" Oct. 14th
  - Five groups of kindergartens will be visting the library
  - Trick or Treat storytime Oct. 30th
  - Children's library will be putting out items for kids to use (tablets, art materials, and other items)
- Meeting room usage was 26 meetings with 91 attendees
- Fine free has been going well; patrons are informed when they come into the library
- National Library Month- Free card replacement all month (25 new cards)

VII. Unfinished Business

A. Upgrades/beautification of grounds project

- Friends/Library/Library Board Trustee

- Discussed about possibilities but will have to wait to see what the addition plans will be.

#### B. Library Board Members

- New member Terri Skoog
- One vacant position- board discussed requirements and covering the position

### VIII. New Business:

#### A. COVID Protocols

- No changes to the protocol
- Staff are given the choice to do what they feel is appropriate

### VIV Monthly Reports

#### A. Library Accounts

- *Members reviewed materials and there were no special comments or concerns*

#### B. Monthly Library Report - Circulation & Acquisitions/Collection

- No updates

#### C. Denison Library Friends Report-

- Friends updated: Spoke with Terri Crawford about the work at the library, and he provided suggestions on who to speak about the addition. The suggested individual has previously visited the library and inspected it. Friends are seeking more information until moving forward with the library expansion. The main concern is the building structure since settling has been occurring. Library friends will be creating a committee that will begin interviewing staff to see needs. Suggestion was to have blueprints ready to seek sponsorship.
- Renovation committee will be meeting more often than the Fridays currently meet.
- Recycled Christmas sale will November 19<sup>th</sup>/20<sup>th</sup>

### IX. Committee Reports

1. Book & Policy (Bergamo, Bock, Skoog)
2. Finance (Bock, Zupp,?)
3. Technology (Velasquez, Zupp,?)
  - Computers will be updated once a month
4. Facilities (Bergamo, Bock, Skoog)
5. Public Relations (Bergamo, Velasquez, Zupp)
  - Ceremonial flags were donated
  - Market at the park activity

Next Board Meeting: October 27<sup>th</sup>, 2021

BB Motions to Adjourn JZ seconds – All approved